Please use this template for a Remittance to the Engineering Leadership Council. Please do not alter or remove the paragraphs already written on the template, the font, or the margin size. Please submit as a **PDF** to the Remittance page, http://www.nevadaelc.com/remittance.html

**Engineering Student Organization Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Location:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Money Spent By:**\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

*Required:*

**Total Cost of Event:**\_\_\_\_\_\_\_\_

**Amount Approved from ELC:**\_\_\_\_\_\_

**Amount Returning to ELC:** \_\_\_\_\_\_\_

**Proposal Summary:**

**Items no longer being purchased:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Line | Item | Price per unit | Quantity | Total |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |